

How to Set Up a NetLibrary Recorded Books Account:

- Log into an Internet computer **IN THE LIBRARY** to set up your account. (This cannot be done from home – NetLibrary requires that you log on from one of the library IP addresses to set up an account.) You can sign on to an available public computer with your library card number as long as your library account is in good standing.
- From the Rockwall County Library home page (www.rocklib.com), click on “Research”.
- Select “TexShare Databases”.
- Select “NetLibrary” (from the Books and Literature section).
- From the top right menu bar, select “Create a Free Account”.
- Make up a username and password that you will remember. Write them down and keep them, as the library staff has no access to these. Your username must be unique, so your choice may be rejected if someone else is using it already. Your password must be at least 6 characters long.
- You can select a different security question by clicking on the arrow after “What is your pet’s name?”.
- All fields are required for successful account set up, including a personal e-mail address.
- Click on the “Create Account” box.
- You should see a green checkmark and the notice “Your account has been successfully created”. If there is a problem, there will be a red error notice.
- To download audio files, you will need to use a personal computer. **DO NOT DOWNLOAD AUDIO BOOK FILES TO THE LIBRARY COMPUTERS.** From your own computer, go to www.netlibrary.com and log in using the username and password you set up at the library. You may then listen to the files on your computer or transfer the audio files to your own compatible portable audio player if desired. **iPod and other Apple products are NOT compatible. Files will not play if burned to a CD.**

Notes:

- Each user is permitted to download 10 eAudiobooks. Once you have reached the checkout limit, you cannot download additional eAudiobook items until a currently downloaded eAudiobook automatically expires. You cannot “return” a file before it expires in order to check out more items.
- Downloaded audio books are checked out and playable for 21 days, with one optional 21 day renewal through your personal NetLibrary account.
- You will need to manually delete expired files from your computer or audio player.
- Compatible audio players are listed at www.playsforsure.com under “Find Devices”.
- If you plan to use a compatible portable audio player, you will need to consult your instruction manual to transfer the files from your computer to your player. **NOTE THAT MOST PORTABLE PLAYERS REQUIRE THE LARGER “CD QUALITY FILE” DOWNLOAD.** The library staff cannot offer technical support for your equipment.
- Note that there are two types of electronic book content available from NetLibrary: eBooks (which are displayed on the computer screen to be read) and eAudiobooks (to be downloaded for listening). You can follow the screen menus to select whether you want to search and view “All”, only “eAudiobooks”, or only “eBooks”.